
FORT VERMILION SCHOOL DIVISION
“Our Children, Our Students, Our Future: Moving the Dial on Every Child”

BOARD OF TRUSTEES REGULAR MEETING

APRIL 16, 2025 – 10:00 AM

CENTRAL OFFICE

A G E N D A



Fort Vermilion School Division 2024-2025 Board Work Plan

Divisional Goals:

1. Every Student is Successful
2. Quality Teaching and School Leadership
3. Effective Governance

Divisional Priorities:

1. FVSD will foster connectivity and well-being amongst community, students, parent and staff
2. All students will improve literacy skills
3. All students will improve numeracy skills
4. All students will *Explore, Develop, Grow* and *Experience* chosen career paths

August 29, 2024 (COW) 10 am	Monitoring:	Other Events
	O & M Project Update	26-30 Organizational Days 28 New Teacher Orientation
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	
September 23, 2024 10 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> Pathways La Crete Public School Superintendent Report Review Trustee Handbook Specialized Learning Supports Report Initial Staffing and Enrolment Report (COW) Review Board Work Plan (COW) Trustee Remuneration (COW) (review every 2 years – 2025)	2 Labour Day 3 First Day for Students 18 ASBA Zone 1 Meeting 30 National Day for Truth & Reconciliation School Council Meetings
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	
October 23, 2024 10 am	Monitoring:	Other Events
	Organizational Meeting Focus on Student Achievement <ul style="list-style-type: none"> High Level Public School Spirit of the North Community School Superintendent Report Focus on Priorities – Connectivity, Literacy, Numeracy, Career Path Finance Report New Modular Classroom Requests DRAFT AERR (COW) Full Review of Capital Plan (COW)	14 Thanksgiving Day School Council Meetings
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	



Fort Vermilion School Division 2024-2025 Board Work Plan

November 27, 2024 10 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> Sand Hills Elementary School Rocky Lane School Superintendent Report Finance Report 2023-2024 Audited Financial Statement Essential Services Accountability Report Annual Education Results Report	
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
December (no scheduled meeting)	Monitoring:	Other Events
	Communications:	
January 22, 2025 10 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> Buffalo Head Prairie School Hill Crest Community School Superintendent Report Annual Local % Expenditure Report (reported biennially 2025) Finance Report Fiscal Quarterly Accountability Report Fundraising Report	
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
March 26, 2025 10 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> Blue Hills Community School Florence MacDougall Community School Superintendent Report Finance Report Fiscal Quarterly Accountability Report Mid-Year Budget Review (COW) Three Year Capital Plan 2025-2026 School Calendar Review Student Fee Structure Borrowing Resolution for Driver Training School	
	Communications: Board Communications / Trustee Communication Key Messages to the Media	



Fort Vermilion School Division 2024-2025 Board Work Plan

COW / Board Planning April 10 & 11, 2025	Monitoring:	Other Events
	Trustee Development DRAFT Three Year Capital Plan (COW) Priority Update	
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
April 16, 2025 10 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> Ridgeview Central School Rainbow Lake School Superintendent Report Finance Report Review Attendance Boundaries School Jurisdiction Financial Reporting Profile (COW) DRAFT 2025-2026 Budget (COW) DRAFT Three Year Education Plan (COW)	
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
May 27, 2025 10 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> Fort Vermilion Public School / St. Mary's Catholic School Upper Hay River School Collegiate Schools Superintendent Report Finance Report Three Year Education Plan 2025-2026 Budget Report Merit Awards Selection (COW) Internal Auditing Accountability Report Fiscal Quarterly Accountability Report CEO Evaluation (COW)	
	Communications: Board Communications / Trustee Communication Key Messages to the Media	

**FORT VERMILION SCHOOL DIVISION
BOARD OF TRUSTEES
REGULAR MEETING – APRIL 16, 2025
CENTRAL OFFICE – 10:00 A.M.
AGENDA**

<u>ATTENDANCE</u>	2
<u>I. CALL TO ORDER</u>	2
<u>II. FOCUS ON STUDENT ACHIEVEMENT</u>	
Ridgeview Central School	3
Rainbow Lake School	7
<u>III. APPROVAL OF AGENDA</u>	10
<u>IV. APPROVAL OF MINUTES</u>	10
Minutes of the Regular Board Meeting – March 26, 2025	11
Minutes of the Committee of the Whole Meeting – April 10, 2025	15
<u>V. COMMUNICATIONS</u>	16
<u>VI. TRUSTEE SHARING ON PD/COMMITTEES</u>	
<u>VII. DELEGATIONS OR EXTERNAL PRESENTATIONS</u>	
<u>VIII. MONITORING REPORTS</u>	
a. Superintendent’s Report	17
b. Finance Report	19
<u>IX. OTHER BUSINESS</u>	
<u>X. ADJOURNMENT</u>	21

ATTENDANCE

Board Members Present:

Board Members Absent:

Administration:

Staff:

Guests:

CALL TO ORDER

(Chairman,) or (Vice-Chairman,) _____, called the meeting to order at _____.

IN-CAMERA

_____ moved that the Board of Trustees go in-camera at _____.

_____ moved that the Board of Trustees move out of in-camera at _____.

FOCUS ON STUDENT ACHIEVEMENT

RE: RIDGEVIEW CENTRAL SCHOOL

Attached is the Focus on Student Achievement report presented by Ridgeview Central School.




Policy References:

- 1.5 Goals (1.5.1, 1.5.2 and 1.5.3)
- 1.6 Current Priorities (1.6.1, 1.6.2, 1.6.3 and 1.6.4)

Submitted by David Gallant, Principal.

RECOMMENDATION

_____ moved that the Board of Trustees accept the Focus on Student Achievement – Ridgeview Central School Report.

RCS 24-25 School Presentation to the Board: Divisional Priorities	
School: Ridgeview Central School	
Date of Report: April 8 th	
School Context:	<ul style="list-style-type: none"> - Our enrollment is currently 266 students. - 19 new students since Sept 30th (of which the majority are ELL and speak little to no English) - Grade Compositions: there are 4 grade 4 classes, 3 grade 5 and 3 grade 6 classes -  Mission: Ridgeview Central School, in partnership with parents and the community, is dedicated to offering diverse learning opportunities for all students to succeed - Motto: We Care -  Our Call to Action: Be Here. Be You. Belong! -  Our Why: To inspire students so that they can learn the tools they need to lead productive and fulfilling lives - School Community Context: Our school community is rich in conservative and strong traditional community and family values. Parents are important members of our school community and assist with some school events.
Literacy:	<p>Celebration: Strongest achievement to date based on your Power BI Data</p> <ol style="list-style-type: none"> 1) Grade 4 reading comprehension was a noted strength, and we have seen improvement and a growth of 14%. 63% of students were below average in the fall compared to 49.5% in our most recent winter assessment. In the fall students were 36.4% Avg. & Above and grew to 50.5% Avg. & Above in the winter assessment. It is interesting to note that the 3 out of the 4 teachers are first year teachers, who received excellent support from our in-house Literacy coach in preparing, delivering and assessing lessons. Also 70% of the students in literacy interventions saw an increase in their TOSREC standard scores. 2) TOWRE – Growth in grade 4, 5 & 6 interventions play a key role with students especially ELL students who often begin school with little to no English speaking skills. <p>Growth Area: Strongest data point that requires growth in your School.</p> <p>TOSREC scores in grade 6 from fall to winter did not show growth. Advanced readers (grade 6) could be challenged and supported on a higher level. One round of 1.5 intervention of paired reading and paragraph shrinking is a strategy that we have been utilizing.</p>

Numeracy:**Celebration: Strongest achievement to date based on your Power BI Data**

Grade 6 WRAT 44.7% to 65.9% growth 22.1%
Grade 5 WRAT 41.2% to 57.3% growth of 16.1%
Grade 4 WRAT 40% to 68% 28% growth

Interventions 83% of the students in interventions increased their score Fall to Winter.

Growth Area: Strongest data point that requires growth in your School.

Fluency – PNSA (number facts addition and subtraction) where students are 46.2% below average and (multiplication and division) and 78% below average
To address this, students have been participating in the numeracy fluency project and there is an in class focus on ability to quickly and accurately recall basic math facts (addition, subtraction, multiplication, and division)

Connectivity in the Community:**Celebration: Strongest achievement to date based on your Power BI Data**

The majority of the students feel connected to the adults in our school.
With 93.6% of the students in grades 4 & 5 reporting that the adults in the school like them and are connected to them. In grade 6 98.8% responded that they have connection with the adults in our school.

Growth Area: Strongest data point that requires growth in your School.

24% of grade 6 students reported that they “don’t like school” (grade 6).
One aspect of this on our radar is how to connect with grade 6 and support them in helping them see the relevance of school and its importance in their future.
We are dedicated to supporting our students. For those students who have indicated they feel disconnected, we have created staff cohort teams that routinely check in with the “unconnected” students informally.

We look forward to reviewing the data from the upcoming connectivity assessment determine whether our efforts to wrap around and support our most vulnerable students has been successful.

Career Path:**Celebration:**

As a school staff team, we want to ensure that students are exposed to trades, skills and potential career paths that could greatly influence their futures. Career boards have been placed in the hallways and are updated every few weeks to showcase different careers and trades. Additionally, students have toured the collegiate building in La Crete to learn about

mechanics, heavy-duty equipment, Z-space design, health care, vehicle driving school, and aviation.

We have also hosted guest speakers from Alberta Health and our local forestry society to discuss job opportunities in their fields. These initiatives aim to introduce and expose students to a variety of careers

Growth Area:

Our school strives to help students understand the reasons behind various jobs, gain hands-on experiences, and explore a wide range of careers both locally and provincially. To achieve this, we need to continue to grow in these areas:

- **Build Connections:** We help students understand the purpose and impact of different careers.
- **Provide Experiences:** Students are given opportunities to engage in activities that expose them to various professions.
- **Expose to Career Options:** We ensure students are aware of the diverse career paths available in their community and beyond.

We plan to continue inviting guest speakers and incorporating career discussions into our classes and lessons. These efforts aim to equip students with the knowledge and inspiration to make informed decisions about their future careers.

FOCUS ON STUDENT ACHIEVEMENT

RE: RAINBOW LAKE SCHOOL

Attached is the Focus on Student Achievement report presented by Rainbow Lake School.

Policy References:

- 1.5 Goals (1.5.1, 1.5.2 and 1.5.3)
- 1.6 Current Priorities (1.6.1, 1.6.2, 1.6.3 and 1.6.4)

Submitted by Stephanie Connors, Principal.

RECOMMENDATION

_____ moved that the Board of Trustees accept the Focus on Student Achievement – Rainbow Lake School Report.

School Presentation to the Board: Divisional Priorities	
School: Rainbow Lake School	
Date of Report: April 16, 2025	
School Context: <ul style="list-style-type: none"> - 86 students from K-12 (36 bus students from Chateh) - 15 staff members, including 8 teachers. - 4 have multi-grade classrooms: <ul style="list-style-type: none"> - K/1/2 with 14 students - 3/4 with 12 students - 5/6 with 16 students - 7/8/9 with 26 students - High school with 18 students - 8 Graduates this year 	
Literacy: <u>Celebration:</u> Strongest achievement to date based on your Power BI Data <ul style="list-style-type: none"> - Overall decoding (TOWRE) - The Overall percentage of average & above students increased. - High-performing grade 6 class in both data sets - TOSREC & TOWRE - average & above standard score in grades 6+ <u>Growth Area:</u> Strongest data point that requires growth in your School. <ul style="list-style-type: none"> - Overall comprehension (TOSREC) <ul style="list-style-type: none"> - The majority of students are below average. - No improvements in grade 3, 4, 7, 8 TOSREC - Poor performance in grades 1 and 5 on both datasets indicates a need for additional support. 	
Numeracy: <u>Celebration:</u> Strongest achievement to date based on your Power BI Data <ul style="list-style-type: none"> - A high number of students are not at risk in several grades. - The percentage of “above average” assessments in WRAT-5 increased from Fall to Winter. - The average standard score in each grade improved - Grade 5 and 6 highlight <u>Growth Area:</u> Strongest data point that requires growth in your School. <ul style="list-style-type: none"> - High percentage of “below average” assessments - Poor scores in early grades. - Grade 3/4 fact fluency is a concern. 	
Connectivity: <u>Celebration:</u> Strongest achievement to date based on your Power BI Data <ul style="list-style-type: none"> - Positive relationships with adults and friends - Confidence in reading in upper grades - Safety in structure and routine - Overall, the staff has a positive relationship with students and parents from Chateh (student attendance at RLKS seen as a great opportunity) 	

Connectivity (continued...)

Growth Area: Strongest data point that requires growth in your School.

- Enjoyment of school
- Opportunities to talk to adults
- Math confidence in younger grades
- Student attendance

Career Paths:

Celebration:

- Increased excitement and awareness
- Dual-credit programs
- 2 early graduates

Growth Area:

- Increased opportunities for RLKS students

APPROVAL OF AGENDA

_____ moved that the Board of Trustees approve the agenda with the following additional items:

- 1.
- 2.
- 3.
- 4.
- 5.

APPROVAL OF MINUTES

_____ moved that the Board of Trustees approve the minutes of the Regular Board Meeting held March 26, 2025, as presented.

_____ moved that the Board of Trustees approve the minutes of the Committee of the Whole Meeting held April 10, 2025, as presented.

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
MARCH 26, 2025**

PAGE 1 OF 4

ATTENDANCE

Board Members Present:

Mr. Marc Beland, Board Chair
Mr. Tim Driedger, Board Vice Chair
Mr. Shane Lloyd
Mr. Henry Goertzen
Mr. Benjamin Friesen
Mr. John Zacharias
Mrs. Linda Kowal

Administration Present:

Mr. Michael McMann, Superintendent
Mr. Norman Buhler, Associate Superintendent
Mrs. Natalie Morris, Associate Superintendent
Mrs. Karen Smith, Associate Superintendent
Mr. Gilbert Morris, Supervisor of Learning
Mrs. Leah Martens, Supervisor of Learning
Ms. Janice Sundar, Supervisor of Learning
Mrs. Darlene Bergen, Executive Assistant
Ms. Chandra Tincombe, Public Engagement Coordinator

Guests:

Mr. Dale Driedger, Principal – BHCS
Mr. Kevin Janzen, Assistant Principal – BHCS
Mrs. Heather Kierstead, Principal - FMCS
Ms. Melanie Arcand, Assistant Principal – FMCS

ATA:

Mr. Fred Kirby, President

Board Chairman, Marc Beland, called the meeting to order at 9:58 a.m.

25-03-17254
IN-CAMERA

John Zacharias moved that the Board of Trustees go in-camera at 9:59 a.m.

CARRIED

25-03-17255
REVERT TO PUBLIC
MEETING

Henry Goertzen moved that the Board of Trustees move out of in camera at 1:20 p.m.

CARRIED

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
MARCH 26, 2025**

PAGE 2 OF 4

25-03-17256 FOCUS ON STUDENT ACHIEVEMENT – BLUE HILLS COMMUNITY SCHOOL	Report found in the March 26, 2025, Regular Board Meeting Package. John Zacharias moved that the Board of Trustees accept the Focus on Student Achievement – Blue Hills Community School Report. <div style="text-align: right;">CARRIED</div>
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25-03-17257 FOCUS ON STUDENT ACHIEVEMENT – FLORENCE MACDOUGALL COMMUNITY SCHOOL	Report found in the March 26, 2025, Regular Board Meeting Package. Shane Lloyd moved that the Board of Trustees accept the Focus on Student Achievement – Florence MacDougall Community School Report. <div style="text-align: right;">CARRIED</div>
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25-03-17258 APPROVAL OF AGENDA	Benijamin Friesen moved that the Board of Trustees approve the agenda with the following additional items: c. New Curriculum for Junior High d. Urban Transportation <div style="text-align: right;">CARRIED</div>
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25-03-17259 APPROVAL OF MINUTES	Benijamin Friesen moved that the Board of Trustees approve the Minutes of the Regular Board Meeting held January 22, 2025, as amended. <div style="text-align: right;">CARRIED</div>
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BOARD COMMUNICATIONS	None.
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TRUSTEE SHARING ON PD/COMMITTEES	Henry Goertzen attended the ASBA Zone 1 meeting in Grimshaw on March 12. Trustees in the zone shared concerns about the frequency of vehicles passing buses with the stop sign extended and lights flashing. Bus drivers must also be cognizant of the speed of other traffic and their ability to stop.
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**MONITORING
REPORTS**

25-03-17260 SUPERINTENDENT'S REPORT	Report found in the March 26, 2025, Regular Board Meeting Package. Linda Kowal moved that the Board of Trustees accept the Superintendent's Report as information. <div style="text-align: right;">CARRIED</div>
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**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
MARCH 26, 2025**

PAGE 3 OF 4

25-03-17261 FINANCE REPORT	Report found in the March 26, 2025, Regular Board Meeting Package. Tim Driedger moved that the Board of Trustees accept the Finance Report as of February 28, 2025. CARRIED
25-03-17262 FISCAL QUARTERLY ACCOUNTABILITY REPORT	Report found in the March 26, 2025, Regular Board Meeting Package. Shane Lloyd moved that the Board of Trustees accept the Fiscal Quarterly Accountability Report. CARRIED
25-03-17263 THREE YEAR CAPITAL PLAN	Report found in the March 26, 2025, Regular Board Meeting Package. Henry Goertzen moved that the Board of Trustees accept the Three Year Capital Plan for 2026-2029. CARRIED
25-03-17264 REVIEW STUDENT FEE STRUCTURE	Report found in the March 26, 2025, Regular Board Meeting Package. Linda Kowal moved that the Board of Trustees amend the current fee structure for the 2025-2026 school year as presented. CARRIED
OTHER BUSINESS	
25-03-17265 MAY AND JUNE BOARD MEETING DATE CHANGE	Benjamin Friesen moved that the Board of Trustees move the May Board Meeting from May 21, 2025, to May 27, 2025, and cancel the June 11, 2025, Board Meeting. CARRIED
25-03-17266 WARD 4 TRUSTEE RESIGNATION	John Zacharias moved that the Board of Trustees accept Amanda Paul's resignation as Ward 4 Trustee effective November 30, 2024. CARRIED
25-03-17267 NEW CURRICULUM FOR JUNIOR HIGH	Benjamin Friesen moved that the Board of Trustees support the Curriculum Pilot for Junior High for the 2025-26 school year. CARRIED
25-03-17268 URBAN TRANSPORTATION	Linda Kowal moved that the Board of Trustees continue with the current urban transportation distance limits for the 2025-26 school year and advocate for continued supported funding. CARRIED

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
MARCH 26, 2025**

PAGE 4 OF 4

25-03-17269
ADJOURNMENT

Marc Beland moved that the Board of Trustees adjourn the meeting at
2:04 p.m.

CARRIED

Board Chair

Associate Superintendent of
Finance

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
APRIL 10, 2025**

PAGE 1 OF 1

ATTENDANCE

Board Members Present:

Mr. Marc Beland, Chairman
Mr. Tim Driedger, Vice Chair
Mrs. Linda Kowal
Mr. Henry Goertzen
Mr. Benjamin Friesen
Mr. John Zacharias

Board Members Absent:

Mr. Shane Lloyd

Administration Present:

Mr. Michael McMann, Superintendent
Mr. Norman Buhler, Associate Superintendent
Mr. Terry Gibson, Associate Superintendent
Mrs. Karen Smith, Associate Superintendent
Mrs. Natalie Morris, Associate Superintendent
Mr. Gilbert Morris, Supervisor of Learning
Ms. Janice Sundar, Supervisor of Learning

Chairman Marc Beland called the meeting to order at 9:08 a.m.

25-04-17270
IN-CAMERA

Benjamin Friesen moved that the Board of Trustees go in-camera at 9:08 a.m.

CARRIED

25-04-17271
REVERT TO PUBLIC
MEETING

Tim Driedger moved that the Board of Trustees move out of in camera at 3:14 p.m.

CARRIED

25-04-17272
ADJOURNMENT

Marc Beland moved that the Board of Trustees adjourn the meeting at 3:14 p.m.

CARRIED

Board Chair

Associate Superintendent of
Finance

COMMUNICATIONS

RE: BOARD CHAIR & SUPERINTENDENT

Information item.

TRUSTEE SHARING ON PD/COMMITTEES

Information item.

MONITORING REPORTS

RE: SUPERINTENDENT'S REPORT

A copy of the Superintendent's Report is attached.

Policy Reference

2.9 Delegation of Authority and Responsibility

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

_____ moved that the Board of
Trustees accept the Superintendent's Report as information.

SUPERINTENDENT'S REPORT

April 2025

- Diploma exams 2025
- Retirement Gala - May 22
- Awards Day - June 9
- Graduation dates set

MONITORING REPORTS

RE: FINANCE REPORT

A copy of the revenues and expenditures for the period of September 1, 2024, to March 31, 2025, is attached.

Policy References:

3.4 Finances (3.4.3 and 3.4.4)

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Finance Report as of March 31, 2025.

Fort Vermilion School Division

YEAR-TO-DATE REVENUE & EXPENSES

	Budget 2024-2025	March, 2025	Year to Date	Percentage
OPERATIONS (SUMMARY)				
				7 of 12 months
Revenues				58.33%
Alberta Education	\$53,320,640	\$4,858,866	\$31,682,811	59.42%
Other - Government of Alberta	\$0	\$0	\$0	0.00%
Federal Government and First Nations	\$6,246,543	\$625,430	\$4,333,547	69.38%
Other Alberta school authorities	\$0	\$0	\$0	0.00%
Out of province authorities	\$0	\$0	\$0	0.00%
Alberta Municipalities - special tax levies	\$0	\$0	\$0	0.00%
Property taxes	\$0	\$0	\$0	0.00%
Fees	\$100,000	\$12,598	\$93,964	93.96%
Other sales and services	\$1,861,475	\$110,549	\$1,097,084	58.94%
Investment income	\$200,000	\$11,270	\$105,634	52.82%
Gifts and donation	\$0	\$1,147	\$472,192	0.00%
Rental of facilities	\$350,000	\$47,140	\$303,111	86.60%
Fundraising	\$600,000	\$85,757	\$428,675	71.45%
Gain on disposal of capital assets	\$0	\$0	\$0	0.00%
Other revenue	\$0	\$0	\$0	0.00%
Total revenues	\$62,678,658	\$5,752,757	\$38,517,018	61.45%
Expenses By Program				
Instruction - ECS	\$1,692,669	\$109,898	\$784,730	46.36%
Instruction - Grade 1-12	\$43,206,529	\$4,060,347	\$27,991,638	64.79%
Plant operations and maintenance	\$9,654,655	\$789,810	\$5,142,516	53.26%
Transportation	\$4,838,889	\$441,523	\$2,986,709	61.72%
Board & system administration	\$2,196,285	\$148,216	\$1,151,348	52.42%
External services	\$1,172,631	\$109,641	\$753,755	64.28%
Total expenses	\$62,761,658	\$5,659,435	\$38,810,696	61.84%
Annual Surplus (Deficit)	(\$83,000)	\$93,322	(\$293,678)	
Expenses by Object				
Certificated salaries & wages	\$22,380,393	\$1,838,872	\$12,955,357	57.89%
Certificated benefits	\$4,973,367	\$440,889	\$2,716,408	54.62%
Non-certificated salaries & wages	\$14,072,247	\$1,357,627	\$9,650,347	68.58%
Non-certificated benefits	\$3,365,958	\$324,438	\$2,117,783	62.92%
Services, contracts and supplies	\$12,517,812	\$1,316,521	\$8,703,185	69.53%
Amortization expense	\$5,451,881	\$381,088	\$2,667,616	48.93%
Interest on capital debt	\$0	\$0	\$0	0.00%
Other interest and finance charges	\$0	\$0	\$0	0.00%
Losses on disposal of tangible capital assets	\$0	\$0	\$0	0.00%
Other expenses	\$0	\$0	\$0	0.00%
Total Expenses	\$62,761,658	\$5,659,435	\$38,810,696	61.84%

ADDITIONAL ITEMS

(as indicated on Approval of Agenda)

1.

2.

3.

4.

ADJOURNMENT

_____ moved that the Board of Trustees adjourn the meeting at
_____ pm.



Target Audience	Messages	Action/Tools	Timing	Persons Involved
Media	This school division is a source of important and interesting community news. We'd like to work with you to ensure the region has valuable information about learning.	<ul style="list-style-type: none"> a. Summer newsletter and welcome to staff, students and parents b. Welcome back ad in local newspapers c. Ad listing all trustees and wards d. Occasional ads and stories e. Periodical interviews with media f. FVSD Awards Program article in newspaper 	<ul style="list-style-type: none"> a. August b. September c. October d. Ongoing e. Ongoing f. June 	<ul style="list-style-type: none"> a. Superintendent b. Superintendent c. Superintendent d. Superintendent e. Executive/Board Chair f. Superintendent
Staff	Your teaching of students has a crucial impact on their future success.	<ul style="list-style-type: none"> a. Welcoming email to all staff b. PD Day Address c. Merry Christmas email to all staff d. Deliver chocolates to all staff to show appreciation e. Retirement Gala Address f. Awards Ceremony Address g. Email to all staff to express commendation and best wishes 	<ul style="list-style-type: none"> a. September b. September c. December d. December e. May f. June g. June 	<ul style="list-style-type: none"> a. Board Chair b. Board Chair /Superintendent c. Board Chair d. All Trustees e. Board Chair f. Board Chair g. All Trustees
Elected Officials	<p>A strong, public education system is the cornerstone of an economic development attraction strategy and strong prosperous communities.</p> <p>We are fulfilling our mandate as a school division. Your awareness of our success and challenges is important.</p>	<ul style="list-style-type: none"> a. Meeting with the Minister of Education b. Meeting with the Minister of Infrastructure c. Meeting with Member of Legislative Assembly 	<ul style="list-style-type: none"> a. When necessary b. When necessary c. When necessary 	<ul style="list-style-type: none"> a. All Trustees and Superintendent b. All Trustees and Superintendent c. All Trustees and Superintendent
School Councils / Parents	<p>We are committed to your success as a Council.</p> <p>You are our partner in education.</p> <p>We are all working together to build strong communities.</p>	<ul style="list-style-type: none"> a. Council of School Council Meetings b. Attendance at School Council Meetings c. Attendance at Zone 1 Alberta School Boards Association Meetings d. Attendance at Alberta School Board Association Annual General Meetings 	<ul style="list-style-type: none"> a. November and May b. Monthly c. Bi-monthly d. November and June 	<ul style="list-style-type: none"> a. All Trustees and Executive b. All Trustees c. Trustee Representative / Superintendent d. All Trustees / Superintendent
First Nations	We have the interest of your children in mind. We want success for all people in this region. We want to work with you.	<ul style="list-style-type: none"> a. The Board will endeavor to meet with the three First Nations Chief and Councils who are affiliated with FVSD. b. Send Public Board meeting agenda and minutes to each First Nation Chief and Council 	<ul style="list-style-type: none"> a. When necessary b. Monthly 	<ul style="list-style-type: none"> a. Superintendent b. Superintendent

BOARD COMMUNICATION PLAN 2024-2025