



EMPLOYMENT OPPORTUNITY

Camp Program Supervisor FVSD Adventure Academy Camp Program

The Fort Vermilion School Division is seeking an individual with experience in organizing summer camps. The Adventure Academy will provide grade 9-11 students with an experience in outdoor education. Participants will gain skills in camping, canoeing and outdoor living skills. **This camp will take place at Machesis Lake, Rocky Lane and Hinton, AB.** For more information on the Adventure Academy visit www.fvsd.ab.ca/adventure.

The successful candidate will facilitate programming of the **FVSD Adventure Academy Camp**, which will run from July 8 to 20, 2019 for 12 days (one-5 day week and one-full 7 day week). **The Supervisor will work a total of 16 days, to include preplanning and supervision of the camp.** Wages will be 1/200th grid salary for the 16 days, plus a stipend for supervision beyond instructional time.

Responsibilities:

- Oversee the camp program plan and supervise camp students and staff
- Create, revise, and carry out day to day activities
- Propose new ideas to improve programming
- Prepare registration lists
- Keep track of event finances
- Assess CTS outcomes and determine credits earned

Qualifications:

Required:

- Alberta Teaching Certificate
- Valid Class 4 Drivers License (or willingness to obtain.)
- First Aid (or willingness to obtain.)
- Evidence of successfully passing a Police *Vulnerable Sector Check* and a Family Services *Intervention Record Check*

Preferred:

- Excellent communication skills, including written and verbal
- Ability to lead student camp projects and manage staff
- Excellent interpersonal skills both in person and by phone, with high professionalism
- Ability to accomplish projects with little supervision
- Willingness to take the initiative and work independently

Inquiries can be directed to **Karen Smith or Terry Gibson, Supervisors of Learning Services** at 780-927-3766.

Application must include: A cover letter, resume and 2 recent employer references

Email Application to: hr@fvsd.ab.ca by **May 3, 2019, 12 pm (noon)**

A Police - Vulnerable Sector Check and a Children's Services- Intervention Record Check, dated within 6 months, must be presented as a condition of employment.

FORT VERMILION SCHOOL DIVISION NO. 52

"Our Children, Our Students, Our Future"

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