



# **FORT VERMILION SCHOOL DIVISION No. 52**

## **BOARD POLICIES**

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### ***2.0 GOVERNANCE AND MANAGEMENT***

### **2.9 DELEGATION OF AUTHORITY AND RESPONSIBILITY**

The Board shall appoint the Superintendent of Schools as its Chief Executive Officer to manage the operations of the Division.

**The Board shall:**

- 2.9.1 Delegate the Chief Executive Officer the authority and responsibility to manage the operations of the Division.
- 2.9.2 Support the Chief Executive Officer in fulfilling the legislated responsibilities of a Superintendent of Schools.
- 2.9.3 Hold the Chief Executive Officer accountable for achieving and complying with the policies that apply to the system, and for supporting the Board in achieving and complying with the policies that apply to the Board.
- 2.9.4 Review and approve annual targets proposed by the Chief Executive Officer for achieving the System Goals established by the Board.
- 2.9.5 Permit the Chief Executive Officer to delegate authority and responsibility and to provide resources to other staff, and to hold them accountable.
- 2.9.6 Alter the latitude of choice given to the Chief Executive Officer by changing its policies.
- 2.9.7 Direct the Chief Executive Officer only through decisions made as a corporate body.
- 2.9.8 Appoint a First Nation trustee as per the Governance Education Agreement between the Fort Vermilion School Division and the Beaver First Nation, Tall Cree First Nation, and Dene Tha First Nation.



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Without restricting in any way the very broad delegation of authority as noted above, **the Chief Executive Officer shall:**

#### 2.9.9 Educational Leadership

- a) Provide leadership in all matters relating to education in the Division.
- b) Ensure students in the Division have the opportunity to meet the standards of education set by the Minister.
- c) Implement education policies established by the Minister.

#### 2.9.10 Fiscal Responsibility

- a) Ensure the fiscal management of the Division by the Treasurer is in accordance with the terms or conditions of any funding received by the Board under the School Act or any other applicable Act or regulation.
- b) Ensure the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures.

#### 2.9.11 Personnel Management

- a) Have overall authority and responsibility for all personnel-related issues save and except: the development of mandates for collective bargaining and those personnel matters precluded by Board policy, legislation or collective agreements.
- b) Monitor and takes action designed to improve the performance of all staff.
- c) Have authority to suspend or terminate a teacher as per Clause 61(3) of the School Act. (Board Motion 08-03-15079)

#### 2.9.12 Policy

- a) Provide leadership in the planning, development, implementation and evaluation of administrative guidelines.

#### 2.9.13 Superintendent/Board Relations

- a) Establish and maintain positive, respectful, professional working relations with the Board.
- b) Respect and honour the Board's role and responsibilities, and facilitate the implementation of that role as defined in Board policy.



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#### 2.9.14 Three-Year Planning

- a) Lead the Three-Year Planning process including the development of Division goals, budget, facilities and transportation plans and implement plans as approved.
- b) Involve the Board appropriately (Board approval of process and timelines, opportunity for Board input early in the process, final Board approval).
- c) Report regularly on results achieved.

#### 2.9.15 Organizational Management

- a) Demonstrate effective organizational skills resulting in Division compliance with all legal, Ministerial and Board mandates and timelines.
- b) Report to the Minister with respect to matters identified in and required by the School Act.

#### 2.9.16 Communications and Community Relations

- a) Take appropriate actions to ensure positive external and internal communications are developed and maintained.

#### 2.9.17 Leadership Practices

- a) Practice leadership in a manner that is viewed positively and has the support of those with whom he works most directly in carrying out the directives of the Board and the Minister.
- b) Develop and maintain positive and effective relations with provincial and regional government departments and agencies.