

# Child Circle Worker

## Child Circle Project

### Employment Opportunity

**Fort Vermilion Public School  
St. Mary's Elementary School**

#### **The Position:**

The Child Circle Worker position is a part of a project funded in conjunction with Region 8 Child and Family Services Authority. The goal of this project is to build meaningful relationships between the school and home in order to resolve issues which hinder teaching and learning for children. This position will be 7 hours/day, 5 days/week between Fort Vermilion Public and St. Mary's Elementary schools.

This is a temporary position covering a maternity leave.

#### **Qualifications:**

Preference will be given to applicants with the following qualifications:

- Grade 12 Diploma,
- Post-secondary courses (or experience) in working with children and families,
- A team player,
- A patient and caring individual,
- Willingness to take the initiative and work independently,
- Skills to build trusting relationships with students, parents, staff and community agencies,
- Competence in Microsoft Office
- A valid class 4 drivers license with daily access to a vehicle in good working condition,
- Ability to recognize and respect the need for confidentiality.

#### **Wages Offered:**

- \$17.27 - \$28.29 per hour, depending upon qualifications and experience.
- Benefits will be provided after the mandatory 3-month probationary period is successfully completed.

#### **Letters of Application Should Include:**

1. A cover letter including current address and telephone number.
2. A resume outlining educational background and prior job experience.
3. A listing of at least 2 recent employer references (if possible).
4. Criminal Record Check and Child Welfare Check.

#### **Application Deadline: March 22, 2010**

Applications can be emailed, mailed, faxed or dropped off at the Fort Vermilion School Division Central Office, addressed to:



Human Resources Department  
Fort Vermilion School Division No. 52  
P.O. Bag #1, 5213 River Road  
Fort Vermilion, AB T0H 1N0  
Phone: (780) 927-3766 Fax: (780) 927-4625  
Email: [gayled@fvsd.ab.ca](mailto:gayled@fvsd.ab.ca)

**FORT VERMILION SCHOOL DIVISION NO. 52**