

# BUDGET REPORT

## FOR THE YEAR ENDING AUGUST 31, 2009

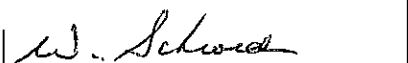

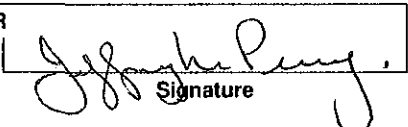
[School Act, Sections 147(2)(b) and 276]

Fort Vermilion School Division No 52

Legal Name of School Jurisdiction

Phone 780-927-3766 Fax 780-927-4625

Telephone and Fax Numbers

Mr. Wally Schroeder Name	BOARD CHAIRMAN	 Signature
Mr. Roger Clarke Name	SUPERINTENDENT	 Signature
Mr. Jeff Perry Name	SECRETARY TREASURER	 Signature

Certified a true and correct summary of the year's budget approved by the Board of Trustees at its meeting held June 17, 2008.

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Color coded cells:

	blue cells: require the input of data/descriptors wherever applicable.		Grey cells: data not applicable - protected
	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.

**HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2008/2009 BUDGET REPORT**

Following are bulleted points presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

**Budget Highlights & Assumptions:**

Due to a decline in the lumber industry we anticipate a negative impact on enrolment specifically in the High Level Area. We have estimated a decline of close to 60 FTE students compared to the 2007-08 school year.

We are budgeting as though the Tall Cree First Nation students will be attending our schools in the 2008-09 school year even though at this point the board has passed a motion to remove services.

In this budget we have introduced a budget for an Occupational Health and Safety Officer to enhance the safety program in the division.

Continuation of significant resources being allocated towards the current division priorities of Literacy and High School Completion.

**Significant Business and Financial Risks:**

Collectability of First Nation accounts receivables is a huge risk for the FVSD.

Potential of the board to refuse service to the Tall Cree First Nation due to significant outstanding receivables.

Declining enrolment due to a decline in the logging industry that has a negative impact on the local economy.

Rising transportation costs (fuel, parts and supplies, etc...)

Difficulty in recruiting certified staff

**Specific Strategies to Reduce Class Size Averages:**

(If your jurisdiction has not met the ACOL guidelines at a particular grade grouping, what does this budget contain to address this circumstance?)

ACOL Grade Grouping	Met / Not Met	Specific class size average reduction strategies
K to 3:		
4 to 6:		
7 to 9:		
10 to 12:		

K to 3:

4 to 6:

7 to 9:

10 to 12:

**BUDGETED STATEMENT OF REVENUES AND EXPENSES**  
for the Year Ending August 31

	Approved Budget 2008/2009	Final Approved Budget 2007/2008	Actual 2006/2007
<b>REVENUES</b>			
Government of Alberta	\$35,088,891	\$34,270,005	\$34,361,020
Federal Government and/or First Nations	\$4,523,573	\$4,254,083	\$3,999,585
Other Alberta school authorities	\$160,780	\$153,812	\$149,332
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Instruction resource fees	\$50,690	\$53,010	\$77,875
Transportation fees	\$0	\$0	\$0
Other sales and services	\$174,500	\$172,000	\$223,434
Investment income	\$150,000	\$150,000	\$241,825
Gifts and donations	\$0	\$0	\$0
Rentals of facilities	\$290,000	\$325,000	\$461,285
Net school generated funds	\$75,000	\$300,000	\$660,145
Gains on disposal of capital assets	\$0	\$0	\$12,996
Amortization of capital allocations	\$2,183,192	\$2,540,628	\$2,664,230
<b>TOTAL REVENUES</b>	<b>\$42,696,626</b>	<b>\$42,218,538</b>	<b>\$42,851,727</b>
<b>EXPENSES</b>			
Certificated salaries	\$18,442,491	\$18,307,122	\$17,191,592
Certificated benefits	\$1,835,362	\$1,914,816	\$1,766,042
Non-certificated salaries and wages	\$9,074,311	\$8,708,294	\$7,772,119
Non-certificated benefits	\$1,661,742	\$1,655,293	\$1,345,467
Services, contracts and supplies	\$8,281,435	\$7,321,607	\$9,635,425
Net school generated funds	\$75,000	\$300,000	\$660,145
Capital and debt services			
Amortization of capital assets			
supported	\$2,183,192	\$2,540,628	\$2,664,230
unsupported	\$954,333	\$1,196,832	\$1,116,856
Interest on capital debt			
supported	\$188,760	\$271,576	\$322,935
unsupported	\$0	\$2,370	\$3,737
Other interest charges	\$0	\$0	\$1,117
Losses on disposal of capital assets	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$42,696,626</b>	<b>\$42,218,538</b>	<b>\$42,479,665</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$372,062</b>

**BUDGETED ALLOCATION OF REVENUES AND EXPENSES (BY PROGRAM)**  
for the Year Ending August 31

	Approved Budget 2008/2009	Final Approved Budget 2007/2008	Actual 2006/2007
<b>REVENUES</b>			
ECS - Grade 12 Instruction	\$30,980,152	\$30,391,811	\$28,774,881
Operations & Maintenance of Schools and Maintenance Shops	\$5,585,764	\$6,008,819	\$7,842,675
Transportation	\$3,083,157	\$2,867,591	\$2,755,439
Board & System Administration	\$1,995,548	\$1,922,142	\$2,391,916
External Services	\$1,052,005	\$1,028,175	\$1,086,816
<b>TOTAL REVENUES</b>	<b>\$42,696,626</b>	<b>\$42,218,538</b>	<b>\$42,851,727</b>
<b>EXPENSES</b>			
ECS - Grade 12 Instruction	\$30,980,152	\$30,391,811	\$29,035,813
Operations & Maintenance of Schools and Maintenance Shops	\$5,585,764	\$6,008,819	\$7,852,167
Transportation	\$3,083,157	\$2,867,591	\$2,856,349
Board & System Administration	\$1,995,548	\$1,922,142	\$1,648,520
External Services	\$1,052,005	\$1,028,175	\$1,086,816
<b>TOTAL EXPENSES</b>	<b>\$42,696,626</b>	<b>\$42,218,538</b>	<b>\$42,479,665</b>

**PROJECTED STATEMENT OF CHANGES IN NET ASSETS (SUMMARY)  
FOR THE YEAR ENDING AUGUST 31**

	(1)	(2)	(3)	(4)	(5)	(6)
	TOTAL NET ASSETS (2+3+6)	INVESTMENT IN CAPITAL ASSETS	ACCUMULATED OPERATING SURPLUS (4+5)	UNRESTRICTED NET ASSETS	INTERNALLY RESTRICTED NET ASSETS	OPERATING RESERVES
<b>Actual balances per AFS at August 31, 2007</b>	\$10,904,337	\$7,492,765	\$2,694,979	\$0	\$2,694,979	\$716,593
<b>2007/2008 Estimated Impact to net assets for:</b>						
Estimated surplus(deficit)	(\$140,641)			(\$140,641)		
Estimated Board funded capital asset additions		\$1,047,888		(\$1,047,888)	\$0	\$0
Estimated Amortization of capital assets (expense)		(\$3,766,868)		\$3,766,868		
Estimated Amortization of capital allocations (revenue)		\$2,540,828		(\$2,540,828)		
Estimated Unsupported debt principal repayment		\$0		\$0		
Estimated Net reserve transfers				(\$37,711)	\$12,744	\$24,967
Estimated Assumptions/Transfers of Operations	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated Balances for August 31, 2008</b>	\$10,763,696	\$7,314,413	\$2,707,723	\$0	\$2,707,723	\$741,560
<b>2008/2009 Budget Projections for:</b>						
Budgeted surplus(deficit)	\$0			\$0		
Projected Board funded capital asset additions		\$965,000		(\$965,000)	\$0	\$0
Budgeted Amortization of capital assets (expense)		(\$3,137,525)		\$3,137,525		
Budgeted Amortization of capital allocations (revenue)		\$2,183,192		(\$2,183,192)		
Budgeted Unsupported debt principal repayment		\$0		\$0		
Projected Net reserve transfers				\$10,667	(\$10,667)	\$0
Projected Assumptions/Transfers of Operations	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Balances for August 31, 2009</b>	\$10,763,696	\$7,325,080	\$2,697,056	\$0	\$2,697,056	\$741,560

**ANTICIPATED CHANGES IN NET ASSETS SUMMARY- 2008/2009 BUDGET REPORT**

Following are bulleted points explaining the anticipated changes to Unrestricted Net Assets, Investment in Capital Assets, Operating Reserves and Capital Reserves for 2007/2008 and 2008/2009 and breaking down the planned additions to unsupported capital.

2007/08

Investment in Capital Assets - Projected Board funded capital assets purchases were lower than budgeted amount

Planned Purchases:	Mobile Lab	\$35,000	
	Renovations	\$75,000	
	Six school buses	\$544,862	
	Automobiles	\$170,547	
	Bobcat	\$31,497	
	IT equipment	\$5,206	
	Software	\$173,976	
	Wash Bay	\$12,000	
	<b>Total</b>		\$1,047,888

Unrestricted Net Assets - No change

Restricted Net Assets - The board has targeted at least 10 days of AOS days in reserves above and beyond that belonging to schools and departments

2008/09

Investment in Capital Assets - Small change as planned capital projects match unsupported amortization

Planned Purchases:	Six school buses	\$570,000	
	IT allocation (computers, servers, etc.)	\$220,000	
	Automobiles	\$100,000	
	Renovations	\$75,000	
	<b>Total</b>		\$965,000

Restricted and Unrestricted Net Assets - No significant changes are anticipated

**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2008/2009 (Note 2)	Actual 2007/2008	Actual 2006/2007	Notes
<b>GRADES 1 TO 12</b>				
<b>Eligible Funded Students:</b>				
Grades 1 to 9	2,183	2,290	2,351	Head count
Grades 10 to 12	669	614	581	Note 3
Total	2,852	2,904	2,932	Grades 1-12 students eligible for base instruction funding from Alberta Education.
<b>Other Students:</b>				
Total	276	325	294	Note 4
<b>Total Net Enrolled Students</b>	<b>3,128</b>	<b>3,229</b>	<b>3,226</b>	
Home Ed and Blended Program Students	9	9	5	Note 5
<b>Total Enrolled Students, Grades 1-12</b>	<b>3,137</b>	<b>3,238</b>	<b>3,231</b>	
<b>Of the Eligible Funded Students:</b>				
Severely Disabled Students served	77	88	80	Total eligible funded severely disabled student FTEs; including Code 40s (excluding Code 47s).
<b>EARLY CHILDHOOD SERVICES (ECS)</b>				
Eligible Funded Children	251	264	284	ECS children eligible for ECS base instruction funding from Alberta Education.
Other children	-	11	2	ECS children not eligible for ECS base instruction funding from Alberta Education.
<b>Total Enrolled Children - ECS</b>	<b>251</b>	<b>275</b>	<b>286</b>	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	126	138	143	
<b>Of the Eligible Funded Children:</b>				
Severely Disabled Children served	14	15	22	Total eligible funded severely disabled children FTEs, including Code 40 children in program units.
<b>NOTES:</b>				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of this 2008/2009 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or INAC (Code 330), students younger than 5 1/2 or older than 19, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS  
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2008/2009	Actual 2007/2008	Actual 2006/2007	Notes
<b>CERTIFICATED STAFF</b>				
School Based	219.0	224.0	221.0	Teacher certification required for performing functions at the school level.
Non-School Based	9.0	9.0	8.0	Teacher certification required for performing functions at the system/central office level.
<b>Total Certificated Staff FTE</b>	<b>228.0</b>	<b>233.0</b>	<b>229.0</b>	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
<b>Certificated Staffing Change due to:</b>				
Enrolment Change	(3.5)	(1.0)	(1.0)	If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	2.5	1.2	If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	(1.5)	2.5	4.5	Descriptor (required): Housing program removed, 5 Additional Admin position
<b>Total Change</b>	<b>(5.0)</b>	<b>4.0</b>	<b>4.7</b>	Year-over-year change in Certificated FTE
<b>Breakdown, where total change is Negative:</b>				
Continuous contracts terminated	-	-	-	FTEs
Non-permanent contracts not being renewed	-	-	-	FTEs
Other (retirement, attrition, etc.)	5.0	-	-	Descriptor (required): 2 retirements and 3 through attrition
<b>Total Negative Change in Certificated FTEs</b>	<b>5.0</b>	<b>-</b>	<b>-</b>	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
<b>Of the Certificated Staff:</b>				
Class size teachers retained from prior years	10.2	9.0	6.5	FTEs
Class size teachers newly hired	-	1.2	2.5	FTEs
<b>Total Class Size Initiative Teacher FTE's</b>	<b>10.2</b>	<b>10.2</b>	<b>9.0</b>	FTE for teachers hired and retained to meet the ACOL class size averages guidelines.
<b>NON-CERTIFICATED STAFF</b>				
Instructional	143.5	143.8	126.4	Personnel providing instruction support for schools under 'Instruction' program areas.
Non-Instructional	108.7	109.8	111.7	Personnel in Transportation, Board & System Admin., O&M and External service areas.
<b>Total Non-Certificated Staff FTE</b>	<b>252.2</b>	<b>253.5</b>	<b>238.1</b>	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
<b>Non-Certificated Staffing Change due to:</b>				
Enrolment Change	(1.3)	15.5	0.6	FTEs
Other Factors	-	-	-	Descriptor (required):
<b>Total Change</b>	<b>(1.3)</b>	<b>15.5</b>	<b>0.6</b>	Year-over-year change in Non-Certificated FTE

**PROJECTED CLASS SIZE AVERAGES  
FULL TIME EQUIVALENT (FTE) AVERAGE CLASS SIZE**

	Budgeted 2008/2009	Actual 2007/2008	Actual 2006/2007	Notes
<b>ACOL GUIDELINE GRADE GROUPING</b>				
K to Grade 3	16.3	16.9	17.1	If budgeted > 17, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 4 to 6	21.4	19.9	20.2	If budgeted > 23, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 7 to 9	22.8	20.0	20.5	If budgeted > 25, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 10 to 12	22.8	19.0	16.9	If budgeted > 27, requires pg. 2 budget highlights on specific strategies to reduce to guideline.

NOTE: FTE statistics are 'as at September 30th' for each year. All applicable FTEs and the class size average information is to be entered to 1 decimal place.